

AUDIT AND STANDARDS COMMITTEE

Wednesday, 11th January, 2017
6.30 pm





AUDIT AND STANDARDS COMMITTEE

BURNLEY TOWN HALL

**Wednesday, 11th January, 2017 at 6.30
pm**

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Governance, Law & Regulation by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website www.burnley.gov.uk/meetings.

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

To approve as a correct record the minutes of the meeting held 21st September 2016.

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) *Declarations of Interest*

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) *Exclusion of the Public*

To determine during which items, if any, the public are to be excluded from the meeting.

6) *Public Question Time*

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

- 7) Standards Complaints Updates** 1 - 2
To receive an update on complaints about Members of the Council.
- 8) Annual Audit Letter 2015/16** 3 - 16
To receive the Annual Audit Letter 2015/16.
- 9) External Audit Progress Report 2016/17** 17 - 34
To receive an update from the External Auditors on arrangements to carry out the 2016/17 Audit.
- 10) Appointment of External Auditors** 35 - 40
To consider a report on the appointment of External Auditors from 2018/19, and make a recommendation to Full Council on the approach to be taken.
- 11) Strategic Risk Register 2016/17** 41 - 56
To consider the updated Strategic Risk Register for 2016/17.
- 12) Fraud Risk Assessment 2016/17** 57 - 60
To consider a report on the Council's Fraud Risk Assessment.
- 13) Internal Audit Progress Report Quarter 2 2016/17** 61 - 66
To consider the Internal Audit Progress Report for Q2 2016/17.
- 14) Work Programme** 67 - 68
To consider the Work Programme for the current year.

MEMBERSHIP OF COMMITTEE

Councillor Jean Cunningham (Chair)	Councillor Andrew Tatchell
Councillor Tony Harrison (Vice-Chair)	Colin Crowther (Co-optee)
Councillor Gordon Birtwistle	Louise Gaskell (Co-optee)
Councillor Roger Frost	Kathryn Haworth (Parish Representative)
Councillor Joanne Greenwood	Gill Smith (Parish Representative)
Councillor Wajid Khan	Karen Murray (External Auditor)
Councillor Margaret Lishman	Marianne Dixon (External Auditor)
Councillor Andrew Newhouse	

PUBLISHED

Tuesday, 3 January 2017